



Wendywood Primary School

(Gauteng Department of Education)

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11 October 2018

Dear Parents/Guardians

ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT ALERT

After consultations with Security companies and deep discussions with parents about the security (letter sent from Wendywood Primary on 25 September 2018) at Wendywood Primary School, the SGB we will be initiating the following changes at Wendywood Primary School as of **Monday 15th of October 2018.**

Please take note of the following changes:

1. We are not going to allow parents/guardians or transport drivers onto the school premises during the mornings at drop off time or in the afternoons to pick up their children.
2. We will have people situated at all the gates in the mornings when the gates open at 7:00. Please leave your child at the gate to come in on his or her own.
3. During the afternoon sessions, the children will not be allowed to go out of the gates until there is someone at the gate in person to fetch them. (Please let your transport drivers know this.)
4. After 15 minutes after the end of day school bell has rung, we will be closing the other gates around the school. The only one that will remain open will be the main gate by the carpark.
5. If you need to see a teacher, or you have an appointment to see a teacher, please report to the Office first and the teacher will meet you there.
6. If your child is in After Care, please take note, as you may have noticed already that our main gate will now remain closed. Only staff members will be allowed to park in the parking area.
7. When you collect your child from After Care, please come through the turnstile gate in order to come in and sign your child/ren out of After Care.

We thank you in advance for your support with regards to the above and please take note, we will try these systems out for the final term of the year and if need be, with reasonable reasons, we are willing to adjust these systems. However, please remember that these are being implemented for the safety of our children.

Unfortunately, we are facing trying times with crime in South Africa at the moment and our first responsibility is the safety of our learners. Please support us as a school and a community.

If you would like to offer your time with the monitoring of the gates either in the morning or the afternoon, please give your information to Mrs. Morarjee, so that we can contact you.

Kind regards

Mr. K.W.M Driver
Principal

Reply Slip:

I, _____ parent/guardian of _____

_____ have read the above letter regarding the Security changes at

Wendywood Primary School.

Signature: _____ Name: _____