



EMIS 700151944

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## AUTHORITY AND MANDATE FOR PAYMENT INSTRUCTIONS

**A. AUTHORITY GIVEN BY:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**BANK ACCOUNT DETAILS:**

BANK NAME \_\_\_\_\_ BRANCH NAME \_\_\_\_\_

BRANCH NUMBER \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

TYPE OF ACCOUNT: CURRENT-CHEQUE/SAVINGS/TRANSMISSION) Please Circle

DEBIT ORDER DATE: 1<sup>st</sup> DAY; FREQUENCY: Monthly

Initial \_\_\_\_\_

**ABBREVIATED SHORT NAME AS REGISTERED WITH THE ACQUIRING BANK: REWWPS**

- I/We hereby authorise WENDYWOOD PRIMARY SCHOOL to issue and deliver payment instructions to our banker for collection against my/our abovementioned account at my/our abovementioned bank.
- The individual payment instructions to be issued and delivered monthly.
  - If however, the date of the payment instruction falls on a non-processing day (weekend or public holiday) I agree that the payment instruction may be debited against my account on the following business day: or may be debited against my account on the business day prior to the non-processing day.
  - I authorise the originator to make use of tracking facility as provided for in the EDO system at no additional cost to myself.

Initial \_\_\_\_\_

**B. MANDATE**

I/we acknowledge that all payment instructions issued by you shall be treated by my/our above mentioned bank as if the instructions had been issued by me/us personally.

**C. CANCELLATION**

I/we agree that although this authority and mandate may be cancelled by me/us by giving you notice in writing of not less than the 30 days and sent by prepaid registered post or Electronic mail (confirmed delivery) or by hand to your address indicated above.

such cancellation will not cancel the Agreement. I/we also understand that I/we cannot reclaim amounts, which have been withdrawn from my/our account (paid) in terms of this authority and mandate if such amounts were legally owing to you.

**D. ASSIGNMENT**

I/We acknowledge that this authority may be ceded or assigned to a third party if the agreement is also ceded or assigned to that third party.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ Day of \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AS USED FOR OPERATING ON THE BANK ACCOUNT